



UNICAMILLUS

# REGULATIONS OF THE THIRD MISSION COMMISSION

**Approved by the Board of Directors on 19.06.2024 (Ref. 132)**

## Introduction

1. The development of the Third Mission activities of UniCamillus makes it necessary to establish a set of regulations that, by implementing the contents of the founding decree, Rector's Decree no. 364 of 11/12/2023, articles 1,2,3,4 (LINK), regulates the relationship with the Department and University bodies and structures, and is part of a quality assurance policy framework.
2. The approval and modification of these Regulations shall be made by the Board of Directors by an absolute majority of its members.
3. All offices, professions and titles relating to functions mentioned in these Regulations and referred to in the masculine gender shall be considered to also refer to the corresponding term of the feminine gender.

## Art. 1 - Definitions

1. Pursuant to these Regulations on the functions of the Third Mission Commission of UniCamillus - Saint Camillus International University of Health Sciences, the following terms shall have the meanings assigned to them below:
  - a. University: means UniCamillus - Saint Camillus International University of Health Sciences;
  - b. TMC: means the Third Mission Commission of UniCamillus;
2. Third Mission means the set of activities through which the University engages in direct interaction with society through the promotion and transfer of knowledge. This mission complements the traditional teaching and research missions and consists of the following aspects:
  - Promotion of research results (management of intellectual property, academic entrepreneurship, third-party activities, collaboration with territorial intermediaries);
  - Production of social, educational and cultural goods (production and management of cultural goods, clinical trials, research infrastructure and medical training, continuing education, public engagement).

## **Art. 2 - Tasks and functions**

The TMC has the task of assisting the Delegate for Third Mission Activities in the implementation of the University's policies and, more specifically, of:

- making proposals and giving opinions for the preparation of the University's planning and strategic documents for the Third Mission area, also in terms of objectives and expected results to be achieved, on the basis of the guidelines established from time to time by the Italian National Agency for the Evaluation of University and Research Systems (ANVUR);
- coordinating the aspects of the Third Mission, working towards the implementation of the Third Mission Action Plan, favouring the activities and decisions that implement the institutional objectives and the lines of the University's Strategic Plan;
- liaising with central and peripheral government bodies, including the University's Quality Committee and Evaluation Committee, also promoting an annual meeting to update the activities carried out;
- be responsible for the monitoring and annual review processes of the Department's Third Mission, the results of which will be documented in an annual report, discussed in the Departmental Faculty Council, and shared with central governing bodies, including the Quality Committee and the Evaluation Committee;
- undertaking other activities on Third Mission issues as deemed necessary.

## **Art. 3 - Appointment, structure and duration**

1. The TMC is appointed by the Rector and is composed of the Rector's delegate for the Third Mission, who chairs it, and the following members:
  - Head of the Faculty of Medicine of UniCamillus
  - Director of the UniCamillus Management Academy (UMA)
  - Rector's Delegate for Research
  - Delegate for Teaching
2. The Commission shall appoint the Secretary from among its members.
3. The President may, on the basis of specific needs, invite other persons from the University staff or external experts to the meetings.
4. The term of office of the TMC is two years.

#### **Art. 4 - Relations with departmental bodies, other departmental commissions and University facilities**

In carrying out the tasks entrusted to it, the TMC shall cooperate with:

- the internal departmental and University facilities in order to ensure the visibility of the activities carried out and the implementation of the programme actions;
- the Integrated Research Centre for the necessary liaison in the identification and planning of initiatives to disseminate the results of the research and scientific projects carried out by the Departmental Faculty throughout the territory;
- the Steering bodies and the Quality Committee for the integration of activity flows and their evaluation.

#### **Art. 5 - Meetings and minutes**

1. The TMC meets when convened by the President.
2. The convening notice shall be sent to each member by email at least five days before the date set for the meeting, except in urgent cases.
3. The meeting is valid if an absolute majority of the members is present.
4. Decisions are taken by a majority of those present.
5. In urgent cases, the TMC may also meet and pass resolutions by telematic means, in which case the secretary shall collect the opinions of the members sent by email.
6. The secretary is responsible for drawing up the minutes.
7. The minutes of each meeting shall be approved on the spot or at the next meeting; they shall be signed by the Secretary and the President, and shall be published on the University's website.

#### **Art. 6 - Final provisions**

For all matters not expressly provided for in these Regulations, reference is made to the relevant laws in force, the Statute and the Regulations of the University.