



**CALL FOR APPLICATIONS FOR THE ADMISSION OF EU AND EU  
EQUIVALENT STUDENTS TO BSc PROGRAMMES IN THE HEALTH  
PROFESSIONS TAUGHT IN ITALIAN AT THE SAINT CAMILLUS  
INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES  
(UNICAMILLUS UNIVERSITY)  
Rome Campus  
Academic Year 2025/2026**

**Approved by Rector's Decree no. 559 of 15<sup>th</sup> October 2025**

**Article 1 - Available seats and access requirements**

For the academic year 2025/2026, a public competition is announced by the Saint Camillus International University of Health Sciences, (hereinafter "**UniCamillus Univeristy**", "**UniCamillus**", l'"**Ateneo**" o l'"**Università**"), for admission to the first year of the BSc programmes in the Health Professions taught in Italian.

Acknowledging the previous admission call, for Italian, EU, and equiparated candidates (Article 26 of Italian Law No. 189 of July 30, 2002, and subsequent amendments), the following seats are available:

- no. 42 seats for BSc Midwifery;
- no. 50 seats for BSc Biomedical Laboratory Techniques.

Citizens from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino, and the Holy See are treated in the same way as EU candidates.

Candidates who, on the date of the test, hold a secondary school diploma obtained in Italy (scuola superiore) are eligible to take part in the admission test.

Candidates who, on the date of the test, hold a secondary school diploma obtained abroad after at least 12 years of schooling.

If the local school system provides for 11 or 10 years of schooling, the qualification is valid if supplemented by one or two years of university and the successful completion of all the exams required for the years attended.

Candidates who, by the deadlines indicated below (or by the start of the academic year referenced

in this call), do not hold the required educational qualifications, as per current regulations, will lose the right to enroll or, if already admitted, will forfeit their enrollment and will not be entitled to a refund of any amounts paid to the University for any reason.

With reference to the recognition of foreign qualifications, the University will follow the guidelines provided by the MUR "Procedures for the entry, stay and registration of foreign/international students in higher education courses in Italy for the academic year 2025-2026" and subsequent amendments (<http://www.studiare-in-italia.it/studentistranieri>).

## **Article 2 – Application submission**

Registration for the admission test will possible until 1 pm on 1<sup>st</sup> December 2025 and the €110.00 fee must be paid by the same deadline.

Candidates who meet the requirements outlined in Article 1 must submit their application exclusively online by logging in to the GOMP student portal (<https://unicamillus-studenti.gomp.it/>) and complete the registration procedure following the instructions provided in the "Guide for the submission of the admission application" published on the website.

Any candidate, under the age of 18, wishing to register for the admission test must follow the procedure with the assistance of a person exercising parental authority.

Candidates will need to select their preferred degree course. In addition to their first choice, they may also indicate a second choice, which will be considered if they are unable to secure admission to their preferred program.

During the registration phase, in addition to entering all the data required by the procedure, the upload of the privacy form will be allowed.

The application form for selection, once confirmed, cannot be amended or supplemented with any additional documentation. The candidate is responsible for the information provided when filling out the application form in all its parts. Therefore, it is advised to carefully review the documentation before submitting the application. The candidate is responsible for the information provided in the application form. The presence of false, incorrect or omitted information will result in immediate exclusion from the selection process or, if already passed, removal from the list of admitted students to the degree course.

PLEASE NOTE: applications received after the deadline and/or incomplete and/or containing incorrect information will NOT be considered. By submitting an application form, the candidate authorises UniCamillus to carry out checks with the bodies and authorities that have issued or validated the declared qualifications. Candidates are reminded that anyone, who provides false declarations, produces false documents or uses them, is subject to the criminal sanctions provided for in Article 76 of Presidential Decree no. 445/2000.

Any requests for assistance or reports of technical issues encountered during the test registration process must be sent exclusively via email to [relations@unicamillus.org](mailto:relations@unicamillus.org). These requests will only be addressed if received within the deadlines specified in this article for completing the procedure.

Requests received after these deadlines or sent to different institutional email addresses of the University will not be considered.

For all candidates, the application fee is not refundable under any circumstances (even in the event of non-participation in the admission test). The payment of the fee must be made when submitting the application directly on the GOMP portal by accessing the Tuition Fees > Payments section (using CBILL payment slip or PagoPA). The application is considered complete only if the payment of the fee is made by the deadline indicated in this article. Any application submitted within the deadline but without payment of the fee or with payment received after the deadline will not be considered, and the candidate will be excluded from the list of those admitted to the test.

PLEASE NOTE: At the end of the application procedure, the system will issue **a submission code that the candidate must keep** as it will be required to check their placement when the admission test results are published (see Article 6 of this call).

All communications, notices, and information related to this call will be made available on the official website, which constitutes the only official communication tool for all interested parties. Therefore, the candidate who intends to participate in the call is responsible for regularly monitoring the website in order to be informed of all updates that the University may publish. The University disclaims any responsibility for the failure to acknowledge the published provisions and for the failure to comply with procedural obligations by the candidates.

### **Article 3 - Support for candidates with disabilities or specific learning disorders**

Candidates with disabilities or specific learning disabilities (SLDs), in relation to the specific difficulties certified by medical documentation, can make an explicit request for aids and/or additional time compared to what is established for the other candidates, as well as further measures to guarantee equal opportunities in taking the entry test.

Candidates with disabilities include the following: candidates who are blind, affected by total blindness or with residual vision not exceeding one-tenth in both eyes; candidates who are deaf, affected by congenital or prelingual deafness; candidates with a legal disability percentage of 66% or more; candidates holding a disability certification as per Law 104/92, as amended by Law 17/99. These conditions must be evidenced by appropriate medical certification issued by competent public health authorities. Certifications will only be accepted if provided in Italian or English.

Candidates with SLDs include the following: individuals with a diagnosis of dyslexia, dysgraphia, dyscalculia, dysorthographia, resulting from appropriate clinical certification, issued no more than three years ago by the National Health Service, or by institutions accredited by the regional health service. The additional time granted to candidates with SLDs will be 30% more than the time allotted for admission tests, in accordance with Italian Ministerial Decree no. 5669/2011.

The requests and the corresponding medical documentation must be submitted exclusively via certified email (PEC) to [dsa.unicamillus@pec.it](mailto:dsa.unicamillus@pec.it), no later than the application deadline for the entrance test, as indicated in Article 2 of this call (by 1:00 PM on 1<sup>st</sup> December 2025). The University reserves the right to carry out appropriate checks regarding the authenticity and relevance of the documentation provided.

#### **Article 4 – Topics of the admission test and selection criteria**

The UniCamillus admission test consists of a written test in Italian consisting of sixty multiple-choice questions (60) on logical reasoning (20), general culture (5), Biology (10), Chemistry (10), Physics (10) and Mathematics (5) presenting five answer options, from which the candidate must identify only one, discarding any incorrect, arbitrary, or less probable conclusions. The test will last 60 minutes.

A maximum score of 60 (sixty) points is awarded for the assessment of the test according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each incorrect answer;
- 0 points for each unanswered question or for multiple selection and for all ambiguous answers.

#### **Article 5 – Conduct of the UniCamillus University test**

The written test will be held remotely, from a work station chosen by the candidate (home-based) and using a distance surveillance platform on Thursday 4<sup>th</sup> December 2025.

The University reserves the right to schedule additional sessions or modify the dates, times, locations of the entrance test, dates of publication of results and test delivery methods, should it be necessary for organisational reasons and/or by ministerial provision, notifying all candidates through public notices on the University's website.

In the event of a postponement, provided that it has been decided before the test registration deadline, the University reserves the right to extend the application deadline and, if deemed appropriate, to amend the other dates outlined in this Call accordingly, giving notice on the University's website, which is the only official communication tool of the University.

Selexi Srl was appointed for the preparation of the entrance test, as well as for the operations related to the conduct of the selection process, in compliance with a specific mandate granted to them by the University. In particular, the staff in charge of supervision of this admission procedure will be selected from Selexi Srl personnel and will be responsible for, among other things, the identification phase of the candidates and the supervision phase during the execution of the test.

#### **General indications for participation in the test**

Starting from the third day before the test sessions begin, all candidates will receive an email from [convocazioni@ilmiotest.it](mailto:convocazioni@ilmiotest.it) at the email address provided during registration, containing instructions for taking the test and guidance on how to meet the technical requirements.

If no email is received from [convocazioni@ilmiotest.it](mailto:convocazioni@ilmiotest.it), candidates are invited to check their spam folder. If the email is not found there either, candidates should report this by emailing [convocazioni@ilmiotest.it](mailto:convocazioni@ilmiotest.it), requesting a new email to be sent. Candidates are required to check the quality and continuity of the internet signal from their work station ensuring the environment is suitable.

Any malfunction of the signal that occurs during the test and compromises its completion, either in whole or in part, will be solely the candidate's responsibility.

The candidate is therefore fully responsible for the quality and continuity of the incoming and outgoing signal from their workstation and isolated room. The committee may at any time exclude a candidate if connection issues prevent proper monitoring of the private space during the test.

Candidates are obliged to observe any other technical instructions that may be given by the test management company, both during the preparation phase and the test itself, paying particular attention to the timing of the connection, to ensure punctuality and contextual conformity of the proceedings for each scheduled session.

By activating the video link, the candidate consents to the recording of images and other personal data enabling the reconstruction and tracking of events during the competition test.

#### Technical requirements for the test

To take the test, candidates must have:

- a PC (Windows 8 or later versions, or LINUX) or a MAC (MAC-OS 10.14, or later versions) equipped with a webcam and a microphone. The use of GOOGLE CHROME (81.0 or later versions) as the browser is mandatory;
- Internet connectivity with a minimum upload and download speed of 1.5 Mbps;
- a smartphone or tablet (Android min v.4.1 - IOS min v.8) equipped with a camera, on which an APP must be installed.

The use of Wi-Fi is also recommended. A subsequent email will instruct the candidate to download an APP on their smartphone/tablet (34 MB) from Google Play or App Store (depending on whether they are using an Android or iOS smartphone).

Please note: a tablet can **only** be used as a substitute of the Smartphone, not the PC (or Mac).

Should a candidate take the tests with a workstation not equipped with the appropriate technical requirements, he/she might not be able to take or complete the test even if the requirement check was successful.

#### Aministering the test

From the 3rd day before the test, candidates will receive an e-mail from [convocazioni@ilmiotest.it](mailto:convocazioni@ilmiotest.it) containing the instructions on how to verify the technical requirements (check requirements); specifically, candidates must:

- install the Google Chrome Proctor Exam plugin required to ensure video surveillance during the test;
- install the ProctorExam App on the smartphone (or tablet) that will be used during the test.

Candidates must follow the procedure to test the correct setup and functioning of the following tools:

- PC/Mac audio and microphone
- Webcam on the PC/Mac
- Webcam on the smartphone/tablet
- Internet connection

At the end of the “*check requirements*”, applicants will receive a second email from [convocazioni@ilmiotest.it](mailto:convocazioni@ilmiotest.it) with the link to access the exam and information about the relevant date and time. The indicated time must be strictly followed to avoid delays in the identification operations preceding the test.

*Please note: the candidate is advised to save the data contained in this final e-mail, as it also provides information and credentials to view the test, which will be made available after the publication of the results on the University’s website.*

### Taking the test

On the day of the test, prior to its start, candidates must set up and connect the equipment already checked during the “check requirements” phase. They will then need to record their workstation and the surrounding environment.

Candidates should then connect their smartphone to a power source and position it behind them so that it can continuously capture the surrounding area.

During the identification procedure, candidates must:

- show their ID through the PC's webcam and take a photo of it;
- take a photo of their face within a designated frame;
- send both photos, which will be acquired by the platform.

After identification, candidates will be able to access the test link and will have time to read the operational instructions while waiting for the test to start. The waiting time depends on how quickly all candidates are identified.

Candidates who connect after the identification phase or fail to present a valid ID will not be admitted to the test.

Candidates who are absent after the identification phase will be considered as withdrawing.

Once authorized by the examination committee, the “Start test” button will appear on the left side

of the screen.

Only then can the candidate start the test by clicking the button.

At the end of the test, the candidates must click on the “Close test” button to log out.

Once returned to the main page, the candidates must click on the blue “Finish Exam” button on the top right side of the screen.

No additional applications, browsers, or web pages are allowed during the test. All web pages and programs must be closed, except for the test platform.

In case of technical issues, the candidate may use the live chat at any time.

During the test, candidates may only use their PC/Mac without additional screens, keyboards, or mice.

The use of two sheets of blank paper and a pen is allowed for any necessary calculations, subject to verification by the remote proctor during identification.

#### Reasons for exclusion from the test

Candidates must comply with the following provisions, under penalty of exclusion from the test:

1. The room must be adequately lit;
2. The use of earphones and other technological devices such as smartphones, smartwatches, calculators or glasses with a camera is not allowed,
3. The use or consultation of other applications, browsers or web pages is not allowed,
4. The use of books, notes or handouts is not allowed
5. No person other than the candidate is allowed in the room;
6. Interaction with others is not allowed ;
7. Leaving the room for any reason, even for toilet breaks, is not allowed,
8. The use of earplugs is not allowed.

#### **Article 6 - Publication of the admission test results**

Test results of the admission test will be available on the institutional website by 9<sup>th</sup> December 2025.

Candidates will be able to check their results through the submission code issued by the GOMP system at the time of registration for the test (as per Article no. 2 of this call).

Those who have obtained a passing score, with reference to the number of available places provided for by this call, will be deemed to have been “admitted”.

Candidates will be deemed “eligible” if they rank after the last admitted applicant. Eligible candidates may gain the right to enroll only in the event that the sliding procedure is activated (as per Article 9).



In the event of a tie, the candidate's score in the logical reasoning, general culture and scientific culture questions will prevail in descending order. In the event of a further tie, the youngest candidate will prevail.

The results of the admission test will be formulated based on the overall marks obtained by the candidates and observing the following criteria:

1. if the candidate is admitted to the degree course indicated as the first option, the remaining options are cancelled;

## **Article 7 - Degree Course Allocation**

In the event that there are no available seats left in the degree course indicated as the first choice, the candidate will be assigned, for enrollment purposes, to the degree course indicated as the second choice.

We therefore reiterate the importance of indicating, at the time of registration for the admission test, ONLY the degree courses the candidates are interested in.

Candidates who are not on the admission ranking list for the degree course they have indicated as their first choice, may request, during the enrollment in the other degree course to which they have been admitted, to be transferred to the degree course they have indicated as their first choice, by submitting an application form available on the student portal (Gomp). The request form must be uploaded together with all required documentation during the enrollment procedure (as provided for in the art. 8 of this notice). Should places become available, this request will result in the candidates being transferred to the course for which they have applied. Any transfer will be announced on the dates envisaged for the sliding of the ranking list. Transfers to degree courses other than those indicated in the application may not be requested.

Failure to apply for transfer within the deadline and in the manner indicated will result in a definitive enrollment in a degree course other than the first choice.

Any candidate admitted to a degree course of first or second choice who, for any reason, does not proceed with enrollment or enrolment within the terms and conditions provided for in this call for applications, will lose any benefit obtained from the results achieved for the purposes of enrollment for all the selected options and this regardless of any justification.

## **Article 8 – Enrollment**

Candidates who have acquired the right to enroll in the first year must finalise the online enrollment procedure by 1 pm on 12<sup>th</sup> December 2025. Candidates can follow the instructions published on the official Website at this link: <https://unicamillus.org/en/services/admission-calls/registration-procedure/>.

The procedure requires the University to obtain the following documentation:



- a) Enrolment application available online directed to the Rector and acceptance of the UniCamillus Code of Ethics;
- b) Student Contract signed for acceptance (by the candidate or, if a minor, by a person legally exercising parental authority)
- c) digital photo;
- d) valid identity document and tax identification number and, if a foreigner legally residing in Italy, valid residence permit;
- e) self-certification pursuant to DPR 445/2000 of possession of the high school diploma;
- f) privacy information notice;
- g) waiver of studies (if any) issued by the university of origin;
- h) change of course request form (if any) according to the provisions of art. 7 of this notice
- i) first payment covering enrollment office administration costs in the sum of €1,500.00 (one thousand five hundred euros) as set out in the "Tuition and fees regulation for BSc Programme EU and non-EU students Academic Year 2025-2026".
- j) payment of the € 16.00 (sixteen/00) stamp duty;
- k) receipt of payment for the regional tax.

The payments indicated in letters i), j) and k) must be made exclusively through the payment systems available on the GOMP student portal. Other payment methods are not allowed.

The enrollment procedure must be completed following the instructions provided in the dedicated guide ("Guide for Enrollment"), which will be made available on the official website. <https://unicamillus.org/en/services/admission-calls/registration-procedure/>.

Please note: For the completion of the enrollment procedure it is necessary to have authentication and digital signature tools. The required tools are:

- Authentication and digital signature via **SPID** or **CIE** (strongly recommended and reserved for all students of legal age with an Italian identification document);

*or, in alternative to SPID or CIE*

- Authentication and digital signature via **OTP** (an alternative to SPID, particularly reserved for students of legal age who do not have an Italian identification document). The OTP authentication procedure can be easily performed, before the enrollment, directly on the GOMP student portal.

In the case of a minor student (under the age of 18), the enrollment procedure must be completed by a parent or by a person exercising parental responsibility. In this case, it will be the care of the parent or the person exercising parental responsibility to have one of the above mentioned tools of authentication and digital signature.

Any requests for assistance or any reports of technical problems encountered during the enrollment procedure must be sent exclusively by e-mail to [office@unicamillus.org](mailto:office@unicamillus.org). Such requests shall only be met if they are received within the time limits set out in this Article for the completion of the procedure. Requests received after these deadlines or sent to different institutional e-mail addresses of the University will not be considered.

The University reserves the right to modify modalities and timing of enrollment, should it be deemed necessary for organisational, legal, and/or regulatory reasons, notifying all candidates through public notices on the University's website.

The publication of all related notices on the University's website serves as the official communication to the interested parties. Any personal communications sent to the email addresses provided by candidates during the test registration phase will only serve to assist them in completing the selection process but will not replace the notices published on the University's website, which remains the sole official communication tool of the University. It remains the candidate's responsibility to check their position and take the necessary steps, within the specified terms, to proceed with enrollment.

Italian and foreign students with degrees obtained abroad must submit to the Registrar's Office, by the 31<sup>st</sup> December 2025, a high school diploma with a sworn translation in Italian or English, along with the Verification and/or Comparability Certificates issued by CIMEA. Failure to do so will result in exclusion. To obtain these certificates, the student can access the link <https://unicamillus.org/en/services/cimea/> and follow the required procedure. Admission to the degree program will be considered conditional until the student provides the required documentation. A student admitted with conditions may attend classes but is not allowed to sit for exams. The condition will be lifted only after the Registrar's Office receives the required documentation. Furthermore, if, upon verification of the submitted documentation related to the qualification, it is found that the minimum requirements for admission to the degree program, as established by current regulations, have not been met, the University will proceed with the cancellation of the student's enrollment, retaining any tuition fees and university contributions already paid, which will not be refunded under any circumstances.

Candidates who are enrolled according to the above procedures and who have not correctly answered at least six out of ten questions in Chemistry, Biology, and Physics on the admission test will be admitted with Additional Educational Obligations (OFA) in the specific subject. They are required to attend a specific training course to fulfill the detected educational gap before taking the corresponding exam as part of their Study Plan, and in any case, within the first year of the program. The fulfillment of OFAs will be verified by the course lecturers.

Candidates, who do not meet the above deadlines, will be considered to have withdrawn and will lose their right to enroll. In that case, any costs already incurred, will not be refunded by the University under any circumstances.

If the enrollment was completed remotely or not on University premises, the student may, within 14 (fourteen) days starting from the date of enrollment (based on the date of payment), exercise the right of reconsideration by clearly informing UniCamillus of their intention to withdraw from the course by sending a letter by tracked mail with confirmation of receipt. In the case of exercising the

right of reconsideration, UniCamillus University will refund the enrollment fees within the subsequent 14 (fourteen) days, withholding a 5% fee for administrative and enrollment services, using the same payment method used by the student, unless a different payment method is specified. Refunds are not applicable to payments made for the stamp duty amount (€16.00) and the Regional Tax.

Payments will only be refunded in those cases expressly provided for in this notice of call.

Those who have completed the enrolment process by submitting all the documentation required under this article will have the hours of class attendance completed up to the day of enrolment recognized.

## **Article 9 – Reallocation of available seats**

At the end of the online enrollment period for eligible candidates, a notice will be published on the University's website indicating the number of available spots, which can be filled through the seat reallocation procedure indicated below:

- publication on the website at <https://unicamillus.org/en/services/admission-calls/registration-procedure/> of the number of available spots due to missed enrollments or withdrawals.
- candidates admitted following a “sliding procedure” shall proceed with enrollment in accordance with the procedures set out in Article 8), and must make the first payment covering enrollment office administration costs, in the sum of EUR 1,500.00 (one thousand five hundred) as set out in the "Tuition and fees regulation for BSc Programme EU and non-EU students Academic Year 2025-2026 - Rome Campus" by 3:00 pm on the second working day following the publication of the relevant notice. The payments must be made exclusively through the payment systems available on the GOMP student portal. Other payment systems are not allowed.
- the “sliding procedure” will be repeated until the available seats indicated in this Call are filled.

The publication of all sliding notices on the University's website shall constitute official communication to the interested parties. Any personal communications that may be sent to the email addresses entered into the system by candidates during the test registration phase will be for the sole purpose of facilitating them in following the competition process but will in no way replace the notices published on the University website, which is the University's only official communication means. It is, therefore, solely the candidate's responsibility to verify his or her position by taking the necessary steps to proceed with enrolment in the manner and the deadline set.

If the enrollment was completed remotely or not on University premises, the student may, within 14 (fourteen) days starting from the date of enrollment (based on the date of payment), exercise the right of reconsideration by clearly informing UniCamillus of their intention to withdraw from the

course by sending a letter by tracked mail with confirmation of receipt. In the case of exercising the right of reconsideration, UniCamillus University will refund the enrollment fees within the subsequent 14 (fourteen) days, withholding a 5% fee for administrative and enrollment services, using the same payment method used by the student, unless a different payment method is specified. Refunds are not applicable to payments made for the stamp duty amount (€16.00) and the Regional Tax.

Exercising the right of reconsideration is equivalent to the submission of a request to withdraw from studies as per Article 11 of this announcement.

Candidates who do comply with the deadlines indicated above will be considered to have withdrawn and will lose the right to enrol and will not have the right to reimbursement, except in the cases expressly provided by this announcement and the attached Student Contract.

Those who have completed the enrolment process by submitting all the documentation required under this article will have the hours of class attendance completed up to the day of enrolment recognized.

#### **Article 10 - Compulsory Vaccinations**

Successful students declare, upon their enrollment, their commitment to undergo within 30 days of enrollment:

- a tuberculin test carried out using the Mantoux technique, in accordance with the provisions of the guidelines for the control of tuberculosis (measure 17.12.1998 of the Conferenza Stato Regioni) and D.P.R. 7.11.2001 no. 465 regulating anti-tubercular vaccination.
- vaccination against viral hepatitis B, pursuant to Law no. 165 of 27 May 1991.

Students also declare their commitment to undergo any other available vaccination, as established by laws or deemed necessary by the University for the safety of the student and all individuals with whom they may come into contact due to academic activities they are required to participate in.

If the student fails to provide the required health documentation within the specified deadline, they will be prevented from attending academic activities, provided all other administrative obligations specified by University Regulations are met. If the above documentation is not submitted by the final deadline of December 31, 2025, the student will be considered to have forfeited their enrollment and will not be entitled to any refund of the fees paid.

Admission to degree courses in the Health Professions is subject to a medical assessment of suitability to perform the specific functions of the individual professional profile. Failure to undergo a medical assessment or a possible judgement of unfitness will result in the inability to complete the enrolment procedure or the cancellation of the enrolment itself.

#### **Article 11 - Waivers, transfer and abandonment procedures**

Students who wish to withdraw from their studies must submit a "Study Waiver Application" using the online procedure by accessing the student portal (GOMP) with their credentials and navigating to the "Career> Applications> Study Waiver Application".

The withdrawal from studies is considered complete upon issuance of the related leaving certificate. This document will only be issued to students who are in good standing with respect to payment of the required fees and contributions at the time of submission of the request.

In the event of withdrawal or transfer, the amounts already paid up to the time of submission of the relevant application will not be refunded under any circumstances by the University.

Outgoing transfer authorisation and the issue of the relative documentation may only be granted to students who, on the date the application is submitted, are up to date with the payment of academic contributions, fees, and stamps.

Students who abandon their studies after the start of classes are in any case required to pay all the fees and contributions stipulated in the Fees and Contributions Regulations for the academic year in which they are enrolled, which can be easily consulted on the University website at the following link: <https://unicamillus.org/en/university/regulations/>.

Except in the case of exercising the right of reconsideration, which is equivalent to submitting a request for withdrawal from studies, in the event of withdrawal or transfer, the amounts already paid up to the moment of submission of the related request will not be refunded by the University under any circumstances.

## **Article 12 – Processing of personal data**

Pursuant to Article 13 of EU Regulation 2016/679, UniCamillus University (located in Via di Sant'Alessandro n. 8, 00131 Rome), acting as Data Controller in this matter, declares that the required personal data provided by the interested parties will be processed exclusively for the fulfillment of the procedures described in this Notice. The complete privacy policy is published on the following link <https://unicamillus.org/en/privacy-and-cookie-policy/>

## **Article 13 – Warnings**

For any communication relating to the student's career, including administrative matters, from the moment the student comes of age, the University will deal exclusively with the latter, therefore communications, of whatever nature and purpose, coming from third parties, including parents, will not be taken into consideration, and will not be acknowledged in any way.

The University reserves the right, at any stage of the application process, to verify the truthfulness of the declarations made by the candidate, in accordance with the regulations in force. The candidate must therefore provide all the necessary elements to allow the appropriate checks to be made. In the event that false or misleading declarations are found in the documentation submitted by the candidate, without prejudice to the sanctions provided for by the Criminal Code and the

special laws on the subject and the exposure of the declarant to action for damage by the interested parties, the possible enrolment will be cancelled, any benefits granted will be recovered and any university fees and contributions paid will be withheld, which will not be refunded under any circumstances.

The publication on the University's website of the final ranking of candidates who have taken the test and of any shortlists shall constitute official notification for all legal purposes to those concerned.

The University reserves the right to change dates, times, locations of the entrance test and publication of results, location of internships both in the region and outside the region and course delivery methods should it be deemed useful for organisational reasons and/or health safety requirements, through the publication of notices on the University's website, which is the University's only official communication means.

Participation in this call for applications implies full and unquestionable acceptance of the prescriptions contained therein, including the provisions contained in the Student Contract, which are attached to and are an integral part of it.

For legal and interpretation purposes, a certified copy may be obtained on request of the Announcement approved by Rector's Decree no. 559 of 15<sup>th</sup> October 2025, deposited and available at the Competitions, Decrees and Regulations Office and drafted in Italian.

For all matters not included in this announcement, please refer to the Statute, the Course Regulations and the University's Fees and Contributions Regulations for the academic year 2025/2026, which can be easily consulted on the University's website at the following link <https://unicamillus.org/en/services/annual-tuition-fees/>, which the student accepts in full by participating in this call for applications.

#### **Article 14 - Commission for regularity of call for applications procedures**

A Commission will be appointed by specific provision to ensure the regularity and correctness of the procedures.

Vittorino Testa, Head of Student Services at UniCamillus University, is in charge of the procedure.