



UNICAMILLUS

Erasmus+ Regulation

Enacted by Rector's Decree No. 461 of 29 August 2025 (Rif.175)

ERASMUS+

Departmental Faculty of Medicine

1. Erasmus for Studies – OUTGOING Students

Students enrolled at UniCamillus who are taking part in the Erasmus+ study programme must follow these rules:

1. Exemption from attendance

Erasmus students are exempt from attendance requirements for lectures scheduled during their time abroad. Teachers who wish to allow students to take exams must ensure that the number of validated hours meets the 67% attendance requirement for the integrated course of the UniCamillus degree programme they are on.

2. Exam validation

Exams taken abroad will be validated based on the **grade conversion tables** approved by the Board of the Departmental Faculty and published on UniCamillus's official website.

Only exams included in and approved by the Learning Agreement can be validated.

All documents relating to mobility (Learning Agreement, amendments, arrival/departure certificates and transcript of records) must be submitted by the **deadlines specified by the Erasmus Office and the Call for Applications**. Failure to meet these deadlines may result in the academic and/or financial recognition of the mobility being compromised.

3. Exams from following years

Students may also take exams abroad that correspond to years following their enrolment, provided that the **preliminary examinations required** by the Teaching Regulations have already been completed.

4. Taking exams at UniCamillus

Students may temporarily return to UniCamillus to take exams **only during periods when teaching activities are suspended** at their host institution. The interruption to Erasmus mobility must be authorised by the Erasmus Coordinator of the host institution.

5. Maximum number of ECTS credits that can be validated

Students can validate a maximum of **60 ECTS credits per year** (30 ECTS credits per semester) abroad relating to their course programme, unless otherwise decided by the Faculty Erasmus Coordinator.

6. Refusal of validation

Students may decide **not to validate one or more exams** listed in the 'Transcript of Records' issued by the host institution. This must be requested by email to the Erasmus Office as soon as the student returns or receives notification of the exam results.

7. Erasmus students represent UniCamillus abroad and are required to behave professionally and respect the host institution. Any serious infringements may result in the interruption of mobility and immediate return.

ERASMUS FOR TRAINEESHIP – OUTGOING Students

The Erasmus+ Traineeship Programme is open to students enrolled on BSc, two-year MSc and six-year MSc programmes. The following conditions apply:

Duration of the traineeship

The traineeship can last **from 2 to 12 or 24 months** at public or private companies, or at training or research institutions in countries participating in the Erasmus+ programme. Authorisation by the Representatives of the Interdepartmental Faculty is required.

1. **Learning Agreement**

The Learning Agreement for Traineeship must be signed by the **Erasmus representative**.

2. **Exemption from attendance**

As with the study mobility programme, students attending the internship programme are exempt from attending classes for the duration of the internship and their attendance is automatically validated.

3. **Taking exams at UniCamillus**

Students attending the traineeship programme may only return to take exams **during the official breaks** of the internship. The interruption to Erasmus mobility must be authorised and certified by the Erasmus Coordinator of the host institution, who will provide documentation bearing a stamp and signature indicating the dates of departure and return.

INCOMING students (students enrolled at partner universities)

Foreign students participating in the Erasmus programme at UniCamillus are required to comply with the following rules:

1. Compulsory attendance

Students are **required to attend lectures**, on the same basis as students regularly enrolled at UniCamillus, and this is a fundamental requirement for being allowed to take exams.

2. Course programme assignment

Students are assigned to course programmes in **alphabetical order by surname**. Students may only request a change of programme **in exceptional cases**, by submitting a formal request to the Teaching Services Office and stating the reasons for the change.

3. Courses to be followed

Students must attend the courses specified in the Learning Agreement, even if they relate to subsequent years of study at their home university, provided they have the approval of the contact person at their partner institution and the Erasmus representative at UniCamillus.

4. Exams will be assessed according to the Italian system and reported in the Transcript of Records. The conversion to the ECTS/grade scale will be carried out by the home university.