



UNICAMILLUS

**TUITION AND FEES REGULATION
FOR THE ACADEMIC YEAR 2024/2025
SIX-YEAR DEGREE COURSE IN MEDICINE
AND SURGERY TAUGHT IN ITALIAN**

(Cefalù Campus)

Approved by the Board of Directors on 19th June, 2024 (Rif 129)

Academic Year 2024/2025

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TUITION FEES REGULATION FOR THE ACADEMIC YEAR 2024/2025 SIX-YEAR DEGREE COURSE IN MEDICINE AND SURGERY TAUGHT IN ITALIAN OF SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) - Cefalù Campus

Introduction and field of application

This Regulation has been approved by the Board of Directors to regulate the payment of the tuition and fees for the academic year 2024/2025 for EU students and equiparated enrolled **for the first time** to the Six-Year Degree Course in Medicine and Surgery taught in Italian at Fondazione Istituto G.Giglio – Contrata Pietra Pollastra, 90015 Cefalù (PA).

1. Detailed overview of fees and deadlines for those enrolling in the first year

Students enrolled in the "Degree Course in Medicine and Surgery"

The total amount of the fees for the students enrolled in the Degree Course in Medicine and Surgery is indicated in the following table:

Degree Course in Medicine and Surgery	
Amount of annual tuition and fees (in Euro)	15.000

Note: The student shall also pay the regional tax established by Regione Siciliana for the equalaccess to university studies. Please note that for the year 2024/2025 it is set at Euro 140.00.

For the Students enrolled in the academic year 2024/2025 in the Degree Course in Medicine and Surgery taught in Italian, the instalments of the due amount are shown in the following table:

Degree Course in Medicine and Surgery		
Fees	Deadline	Euro
1° inst.	Please refer to what established in the call for application for the admission to the degree course	7.500
2° inst.	30 th November 2024	3.750
3° inst.	28 th February 2025	3.750
Total		15.000

On the occasion of the enrolment procedure according to the provisions of the competition announcement, the student shall also pay the stamp duty of Euro 16.00, determined by the Revenue

Agency.

1.1. Deadlines, exemptions, scholarships, penalties

The due amounts must be paid strictly within the deadlines indicated in this Regulation, using the following methods provided within the student portal: CBILL bulletin or online payment through PagoPA.

If the due date of a payment coincides with a Saturday or a public holiday, it is postponed to the first working day that is not a public holiday.

Successful candidates in the Admission test who do not respect the payment deadlines indicated in the Call for application will be considered as waived.

On the other hand, the delayed payment of the amounts with respect to the deadlines indicated in the present Regulation (second and third installment) will result for the student in the block of all didactic and administrative activities, including taking exams and the charge of a penalty equal Euro 300. The suspension will end with the regularization of the fees situation. The amounts must be paid via CBILL bulletin or online payment through PagoPA. If the student fails to regularize his / her fees situation within 20 days from the deadlines indicated, the University reserves the right to consider the student as having lost his/her status from the Degree Course in which he is enrolled, without prejudice to the full payment of the contributions provided for in this Regulation for the academic year in which he is enrolled.

The provisions contained in article 9 paragraph 2 of legislative decree 68/2012 which states that "*universities fully exempt from the enrolment fee and university contributions those students who meet the eligibility requirements for the achievement of the scholarship*" and contained in article 9 paragraph 10 of the same legislative decree "*Legally recognized non-state universities reserve a share of the state contribution, paid in accordance with law no. 243, by granting total exemptions from the payment of university fees and contributions referred to in paragraph 2*" are not applicable to UniCamillus since the University does not receive contributions from the State. In fact, according to the provisions of Article 3 of Ministerial Decree 927 of November 28, 2017 for the Establishment and Accreditation of the UniCamillus University, "*the institution of the University cannot result in charges for the State*". Consequently, the provisions contained in Article 3 paragraph 3 of Law 243 of 1991 where it provides that "*... each University reserves a portion of the state contribution to capable and deserving students without means, through scholarships or forms of exemption from payment of taxes and student contributions*" do not apply for the simple reason that UniCamillus does not receive any government contribution. The student who enrolls at UniCamillus is aware of what is illustrated in this paragraph and accepts its provisions.

2. Detailed overview of fees and deadlines for those enrolled in the academic years following the first

Degree Course in Medicine and Surgery

The amount of the fees for the Students enrolled in the Degree Course in Medicine and Surgery is shown in the following table:

Degree Course in Medicine and Surgery	
Amount of annual tuition and fees (in Euro)	15.000

Note: The student shall also pay the regional tax established by Regione Siciliana for the equalaccess to university studies. Please note that for the year 2024/2025 it is set at Euro 140.00.

The payment of the fees is divided in installments; amounts and deadlines are indicated in the following table:

Degree Course in Medicine and Surgery		
Fees	Deadline	Euro
1° inst. (enrolment renewal)	14 th September	5.000
2° inst.	31 st December	5.000
3° inst.	28 th February	5.000
	Total	15.000

2.1. Deadlines, exemptions, scholarships, penalties

The due amounts must be paid strictly within the deadlines indicated in this Regulation, using the following methods provided within the student portal: CBILL bulletin or online payment through PagoPA.

If the due date of a payment coincides with a Saturday or a public holiday, it is postponed to the first working day that is not a public holiday.

Upon payment of the enrolment renewal the student shall also pay the stamp duty of Euro 16.00, determined by the Revenue Agency.

Failure to pay the first installment, whose deadline corresponds to the enrollment renewal procedure for the following year within the terms indicated in the present Regulation, will result in the loss of the student's status.

The student who does not intend to enroll in the years subsequent to the first must notify their

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renounce by the 13th September prior to the academic year in which they do not intend to enroll.

On the other hand, the delayed payment of the amounts with respect to the following deadlines (2° and 3° installment) indicated in the present Regulation will result for the student in the block of all didactic and administrative activities, including taking exams, and the charge of a penalty equal to Euro 300. The suspension will end with the regularization of the fees situation. The amounts must be paid via CBILL bulletin or online payment through PagoPA. If the student fails to regularize his / her fees situation (with respect to the 2° and 3° installment) within 20 days from the deadlines indicated, the University reserves the right to consider the student waived from the Degree Course in which he is enrolled, without prejudice to the full payment of the contributions provided for in this Regulation for the academic year in which he is enrolled.

The provisions contained in article 9 paragraph 2 of legislative decree 68/2012 which states that "*universities fully exempt from the enrolment fee and university contributions those students who meet the eligibility requirements for the achievement of the scholarship*" and contained in article 9 paragraph 10 of the same legislative decree "*Legally recognized non-state universities reserve a share of the state contribution, paid in accordance with law no. 243, by granting total exemptions from the payment of university fees and contributions referred to in paragraph 2*" are not applicable to UniCamillus since the University does not receive contributions from the State. In fact, according to the provisions of Article 3 of Ministerial Decree 927 of November 28, 2017 for the Establishment and Accreditation of the UniCamillus University, "*the institution of the University cannot result in charges for the State*". Consequently, the provisions contained in Article 3 paragraph 3 of Law 243 of 1991 where it provides that "*... each University reserves a portion of the state contribution to capable and deserving students without means, through scholarships or forms of exemption from payment of taxes and student contributions*" do not apply for the simple reason that UniCamillus does not receive any government contribution. The student who enrolls at UniCamillus is aware of what is illustrated in this paragraph and accepts its provisions.

3. Outgoing transfers

The authorization (*nulla osta*) to the outgoing transfer and the release of the related documentation can be granted only to students in good standing, at the date of submission of the transfer request, with the payment of tuition fees, taxes, stamps.

The transfer request must be submitted by following the procedure established by the University.

In case of outgoing transfer, the amounts already paid up to the time of submission of the transfer request will not be reimbursed in any case and all credentials relating to all University services will be disabled.

4. Reconsideration, waiver, transfer and loss of the student's status

In case the enrolment procedures have been completed in remote modality or not at the University's premises, the student, within 14 (fourteen) days from the date of enrolment (the count of the date

starts from the date in which payments were made), can exercise the right of reconsideration, expressly informing UniCamillus regarding his intention to reconsider the enrolment, through certified letter with return receipt. If the right of reconsideration is exercised, UniCamillus will reimburse the student for the amounts paid for the pre-enrolment and/or enrolment within the following 14 days, charging the 5% for the costs and administrative fees and of pre-enrolment and/or enrolment born by the University, through the same means of payment employed by the User for the first payment, unless a different mean of payment is expressly indicated. Exercising the right to reconsider is equivalent to submitting a studywaiver request.

The student can at any time renounce the study course he is enrolled in. For this purpose, he/she must submit to the University the “Study Waiver Application”, by using the online procedure (except for different procedures which will be communicated well in advance) on the University’s student portal (Gomp) with their credentials, by going to the section: “Career” > “Applications” > “Study Waiver Application”, in order to cancel the enrolment to UniCamillus from the Students’ National Registry and the subsequent possibility of enrolment in another University.

In case of study waiver, the amounts already paid up to the time of submission of the application for renunciation of studies will not be reimbursed under any circumstances.

The study waiver is deemed to be completed with the issue of the relevant leaving certificate. This document will only be issued to students who, at the time the application is submitted, are up to date with the payment of the required tuition and fees.

The student who abandons his/her studies after the lessons started is still required to pay in full the contributions provided for in the present Regulation for the academic year in which he/she is enrolled, also for the purpose of issuing the certificate of cancellation from the National Student Registry.

In addition, all credentials relating to all University services will be disabled.

Those who have completed the entire course of studies without achieving the degree or diploma, and who, for whatever reason, have interrupted their studies, in case they wish to exercise the rights deriving from the enrolment, are required to ask the University every year for the analysis of their situation as students, and to pay the yearly tuition fees, according to deadlines and amounts provided for in the present Regulation, under penalty of loss of the status of student that can be adopted by the University.

5. Students enrolled as *out-of-course*.

Students enrolled in one of the Degree Courses of UniCamillus at the first year out-of-course must pay in full the tuition fees provided for and defined by the present Regulation related to the last year of the regular term of the degree course.

Students enrolled in one of the UniCamillus’ Degree Courses starting from the second year out-of-course must pay in full the tuition fees provided for and defined by the present Regulation related to

the last year of the regular term of the degree course increased by 10%.

Out-of-course students are those enrolled in the last year of one of UniCamillus' Degree Courses, who do not graduate within spring session.

6. Graduation tax

The graduation fee amounts to € 250.00 and must be paid through the student portal using exclusively the methods provided by the University via PagoPa or CBILL bulletin within the deadline indicated in the "Final Exam Regulations". Additional charges may be applied in favour of national and/or regional bodies. Those amounts and payment methods will be detailed in the "Final Exam Regulations".

7. Privacy

The data and information will be collected and processed in compliance with national and European legislation on the processing of personal data. For further information on the processing of personal data by UniCamillus, please refer to the Privacy Policy available on www.unicamillus.org/it/area-studenti/

8. Remarks

For the legal and interpretative purposes of this Regulation, the text approved by the Board of Directors, deposited at the Registrar's Office, written in Italian and of which it is possible to obtain a certified copy, will prevail.

For all matters not provided for in this document, reference is made to the Statute and the Regulations that regulate the functioning of the University's activities.