



UNICAMILLUS

REGULATIONS of the Student Council

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Regulations of the Student Council

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Article 1 Introduction and scope

The Student Council is established at Saint Camillus International University of Medical Sciences (hereinafter referred to as 'UniCamillus').

These Regulations govern the organisation, activities and functioning of the UniCamillus Student Council, in accordance with the legislation in force, the Statute and the Teaching Regulations, and are drawn up by this body.

The approval and modification of these Regulations shall be made by the Board of Directors by an absolute majority of its members. Once approved by the Board of Directors, these Regulations are issued by Rector's decree.

Article 2 Objectives of the Student Council

The Student Council is an autonomous body of the UniCamillus student community with the mission of promoting student participation in academic life and coordinating their representation in the central governing bodies and in the teaching, research and service structures of the University. The Student Council is also committed to ensuring equal opportunities and equal treatment for all students at the University. Specific functions of the Student Council are:

- Making proposals and, when requested, giving opinions on matters relating to teaching, student services and the right to study;
- Giving opinions on the organisation of part-time student services for activities in support of teaching, research and the right to study;
- Coordinating the activities of the University's student representatives;
- Organising periodically a University Assembly to involve students in order to improve the relationship between representatives and students;
- Promoting and managing relations with student representatives from other universities;
- Dealing with requests for recognition of student associations and/or groups at the University received by the Student Council through the submission of a formal application setting out the requirements. Applications are discussed at the Student Council meeting, voted on by a majority and then submitted to the University bodies for approval.

In view of the advisory role of the Student Council, the President may be invited to attend meetings of the University Quality Committee (QC) on matters of student interest.

Article 3 Structure of the Student Council

The Student Council is composed of all the student representatives elected by the collegiate bodies, such as the Quality Assurance Group of the Student Council, the Students-Professors Joint Committee, the Departmental Faculty and the Guarantee Committee, with due regard for the representation of students enrolled in the different programmes and the principle of gender equality. The Student Council elects its President from among its members.

The term of office of the members of the Student Council is two (2) academic years and is renewable.

Article 4 President and Secretary

At its first meeting, the Student Council shall elect from among its members a President, a Vice-President and a Secretary.

The President is responsible for convening and chairing meetings, representing the Student Council within and outside the University, and coordinating the activities of the Student Council.

In the event of the President's absence, the Vice-President shall assume the President's duties.

The Secretary is responsible for taking the minutes of meetings and keeping the records of the Student Council.

Article 5 Convening meetings

The Student Council shall be convened by the President by personal communication, normally by e-mail, at least five days before the meeting, except in urgent cases, stating the place, date, starting time and agenda.

The Student Council shall meet at least three times during the academic year. At the first meeting of the academic year, the Rector and/or the Rector's Delegate shall be invited to attend in order to ensure proper planning for the new academic year.

Extraordinary meetings may be convened at the request of at least one third of the members of the Student Council or of the President.

Notice of such meetings shall be given at least one week in advance and shall include an agenda.

Meetings of the Student Council shall be held in a suitable place provided by the University.

In the absence of the President and Vice-President, the meeting shall be chaired by the senior member of the Student Council.

Meetings, accompanied by duly drawn up minutes stating the time of arrival and departure, shall be considered as educational activities that do not differ from normal university lectures or internships, and shall therefore be justified as hours of scheduled activities on the same day.

Article 6 How the Student Council operates

Meetings of the Student Council are valid if the majority of its members are present.

Decisions of the Council shall be taken by a simple majority of those present.

Each member of the Council has one vote. In case of a tie, the President has the casting vote.

The minutes of the meetings shall be published and made available to all students.

Article 7 Committees and working groups

The Student Council may set up committees and working groups on specific topics or projects. It may also consider the creation of student groups upon request, to be proposed to the Board for approval (see Article 2).

Each committee or working group must be coordinated by a member of the Student Council and may include other students of the University.

Committees and working groups must report regularly to the Student Council on the development of their activities.

Article 8 Relations with the University

The Student Council shall cooperate with the Rector, the teaching staff and the Academic Senate in the implementation of university and para-university activities.

The Student Council may submit proposals and requests to the Academic Senate and the University Board of Directors.

Article 9 Amendments to the Regulations

Proposals for amendments to these Regulations must be approved in advance by the majority of the Student Council and submitted in writing to the Board of Directors. The Board of Directors shall decide on the approval or rejection of the proposed amendments at the first scheduled ordinary meeting.

Article 10 Final provisions

In all matters not expressly provided for in these Regulations, the University's regulations in force shall apply. These regulations shall enter into force on the date of their approval by the Student Council.

Article 11 Contact

The e-mail address for contacting the Student Council is consiglio.studentesco@unicamillus.org.