



UNICAMILLUS

**TUITION FEES REGULATION FOR
THE ACADEMIC YEAR 2025/2026
SIX YEAR SYNGLE-CYCLE MASTER'S
DEGREE PROGRAM IN MEDICINE AND
SURGERY**

(Cefalù Campus)

*Approved by the Board of Directors on 18 December 2024 (Ref. 148)
Issued by Rector's Decree no. 722 on 19 December 2024*

TUITION FEES REGULATIONS FOR THE ACADEMIC YEAR 2025/2026 SIX YEAR SINGLE-CYCLE MASTER'S DEGREE PROGRAM IN MEDICINE AND SURGERY OF SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS UNIVERSITY) – Cefalù Campus

Introduction and scope of application

This Regulation has been approved by the Board of Directors to regulate the payment of the tuition fees for the academic year 2025/2026.

This Regulation applies to all EU and EU equivalent students who are enrolling **for the first time** in the academic year 2025-2026 in the single-cycle Master's degree program in Medicine and Surgery taught in Italian at Fondazione Istituto G.Giglio – Contrada Pietra Pollastra, 90015 Cefalù (PA).

The present Regulation applies to all students who enroll **for the first time** at UniCamillus, by transfer, in the same academic year (A.Y. 2025/2026) to whom obviously apply the tuition fees and contributions of the year of course in which the enroll.

All fees outlined in this Regulation must be paid exclusively through the student portal Gomp, using the payment methods specified by the University, namely the PagoPA system or CBILL payment slip. Other payment methods are not permitted.

1. Detailed overview of fees and deadlines for those enrolling in the first year

Students enrolled in the "Degree Course in Medicine and Surgery"

The total amount of fees for students enrolling in the "Degree Program in Medicine and Surgery" (in Italian) is shown in the table below:

Degree Course in Medicine and Surgery (in Italian)	
Amount of annual tuition fees (in Euro)	15,000.00

Note: The student is also required to pay the regional fee for the right to study (please note that for the academic year 2024/2025, the amount was €140.00).

For students enrolling in the academic year 2025/2026 in the degree program in Medicine and Surgery, the installment breakdown of the amount due is shown in the table below:

Degree Course in Medicine and Surgery (in Italian)		
Fees	Deadline	Euro
1st inst.	Please refer to what is established in the call for application for the admission to the degree course	2,000.00
2nd inst.	Please refer to what is established in the call for application for the admission to the degree course	4,000.00
3rd inst.	30 th November 2025	4,500.00
4th inst.	28 th February 2026	4,500.00
	Total	15,000.00

During the enrollment process, the terms and methods of which are outlined in the respective Admission Call, the stamp duty established by the Revenue Agency, amounting to €16.00, must also be paid.

1.1. Deadlines, exemptions, scholarships, penalties

All due amounts must be paid strictly within the deadlines specified in this Regulation, using the payment methods available through the student portal: CBILL payment slip or online payment via PagoPA.

If a payment deadline coincides with a Saturday or a public holiday, the deadline is extended to the first working day that is not a public holiday.

Candidates who are successful in the admission competition but fail to meet the payment deadlines specified in the Admission Call will be considered to have withdrawn from the program.

Late payments of the amounts with respect to the deadlines indicated in this Regulation (third and fourth installment) will result in the student being suspended from all academic and administrative activities, including the ability to sit exams, and the charge of a penalty fee equal to €100 (for amounts due below € 1,000), to € 200 (for amounts due between € 1,001 and € 3,000) and € 300 for amounts exceeding € 3,000. The suspension will end upon regularization of the student's contribution status.

In any case, if the student fails to regularize their contribution status within 20 days from the indicated deadlines, the University reserves the right to consider the student as withdrawn from the degree program in which they are enrolled, although the student will still be required to pay the full amount of the contributions as outlined in this Regulation for the academic year in which they are enrolled.

The provisions contained in article 9 paragraph 2 of legislative decree 68/2012 which states that "*universities fully exempt from the enrollment fee and university contributions those students who*

meet the eligibility requirements for the scholarship" and contained in article 9 paragraph 10 of the same legislative decree "Legally recognized non-state universities reserve for capable and deserving students, even if lacking means, a share of the state contribution, provided under Law 29 July 1991, No. 243, by granting total exemptions from the payment of university fees and contributions referred to in paragraph 2" are not applicable to UniCamillus since the University does not receive funding from the State.

In fact, according to the provisions of Article 3 of Ministerial Decree 927 of November 28, 2017 for the Establishment and Accreditation of the UniCamillus University, "the institution of the University shall not result in any burden on the State". Consequently, the provisions contained in Article 3 paragraph 3 of Law 243 of 1991 which states that "... each University reserves a portion of the state contribution for capable and deserving students without means, through scholarships or forms of exemption from payment of taxes and student contributions" do not apply because UniCamillus University does not receive any government contribution. Students enrolling at UniCamillus University are aware of and accept the terms stated in this paragraph.

2. Detailed overview of fees and deadlines for those enrolled in years following the first

Degree Course in Medicine and Surgery

The total amount of fees for students in the "Degree Program in Medicine and Surgery" is shown in the table below:

Degree Course in Medicine and Surgery (in Italian)	
Amount of annual tuition fees (in Euro)	18,000.00

Note: The student is also required to pay the regional fee for the right to study (please note that for the academic year 2024/2025, the amount was €140.00).

The payment of fees is divided into installments with amounts and deadlines shown in the table below:

Degree Course in Medicine and Surgery (in Italian)		
Fees	Deadline	Euro
1st inst. (enrollment renewal)	14 th September	6,000.00

Academic Year 2025/2026

2nd inst.	31 st December	6,000.00
3rd inst.	28 th February	6,000.00
	Total	18,000.00

2.1. Deadlines, exemptions, scholarships, penalties

All due amounts must be paid strictly within the deadlines specified in this Regulation, using the payment methods available through the student portal: CBILL payment slip or online payment via PagoPA.

If a payment deadline coincides with a Saturday or a public holiday, the deadline is extended to the first working day that is not a public holiday.

Upon payment of the enrollment renewal, the student must also pay the €16.00 stamp duty, as established by the Revenue Agency.

Failure to pay the first installment, which is due during the renewal procedure for enrollment in the following academic year and must be paid within the deadlines specified in this regulation, will result in the loss of student status.

The student who does not wish to continue with their academic path in the years following the first must notify their withdrawal from studies by September 13th, prior to the academic year they do not wish to enroll in.

Late payments of the amounts with respect to the deadlines indicated in this Regulation (second and third installment) will result in the student being suspended from all academic and administrative activities, including the ability to sit exams, and the charge of a penalty fee equal to €100 (for amounts due below € 1,000), to € 200 (for amounts due between € 1,001 and € 3,000) and € 300 for amounts exceeding € 3,000. The suspension will end upon regularization of the student's contribution status.

In any case, if the student fails to regularize their contribution status within 20 days from the indicated deadlines, the University reserves the right to consider the student as withdrawn from the degree program in which they are enrolled, although the student will still be required to pay the full amount of the contributions as outlined in this Regulation for the academic year in which they are enrolled.

The provisions contained in article 9 paragraph 2 of legislative decree 68/2012 which states that "*universities fully exempt from the enrollment fee and university contributions those students who meet the eligibility requirements for the scholarship*" and contained in article 9 paragraph 10 of the same legislative decree "*Legally recognized non-state universities reserve for capable and deserving students, even if lacking means, a share of the state contribution, provided under Law 29 July 1991, No. 243, by granting total exemptions from the payment of university fees and contributions referred to in paragraph 2*" are not applicable to UniCamillus since the University does not receive funding from the State.

Academic Year 2025/2026

In fact, according to the provisions of Article 3 of Ministerial Decree 927 of November 28, 2017 for the Establishment and Accreditation of the UniCamillus University, "*the institution of the University shall not result in any burden on the State*". Consequently, the provisions contained in Article 3 paragraph 3 of Law 243 of 1991 which states that "... *each University reserves a portion of the state contribution for capable and deserving students without means, through scholarships or forms of exemption from payment of taxes and student contributions*" do not apply because UniCamillus University does not receive any government contribution. Students enrolling at UniCamillus University are aware of and accept the terms stated in this paragraph.

3. Incoming transfers

Those who have participated in incoming transfer calls and who, following admission, intend to enroll in years subsequent to the first for the Single-Cycle Master's Degree Course in Medicine and Surgery taught in Italian, are required to pay the amounts provided according to the tables below:

Degree Course in Medicine and Surgery (in Italian)		
Fees	Deadline	Euro
1st inst.	Please refer to what is established in the call for application for the admission to the degree course	6,000.00
2nd inst.	30 th November 2025	6,000.00
3rd inst.	28 th February 2026	6,000.00
	Total	18,000.00

All enrolled students, during the enrollment process and when renewing enrollment for subsequent years, must also pay the stamp duty of €16.00.

Note: The student is also required to pay the regional fee for the right to study (please note that for the academic year 2024/2025, the amount was €140.00).

For all other requirements, please refer to the instructions provided in the respective transfer calls and to what is outlined in point 2 of this regulation (Details of fees and deadlines for students enrolled in subsequent academic years).

Academic Year 2025/2026

4. Outgoing transfers

The authorization (*nulla osta*) to the outgoing transfer and the release of the related documentation can be granted only to students in good standing, at the date of submission of the transfer request, with the payment of tuition fees, taxes, stamps.

For this purpose, the student must submit to the University a 'Request for Outgoing Transfer' using the online procedure (unless different procedures are communicated in advance), by accessing the student portal Gomp with their credentials, navigating to the 'Career > Applications > Outgoing Transfer Application' section. The outgoing transfer request must be completed by paying a €16.00 revenue stamp, in accordance with the methods outlined in this Regulation. The student must also provide the transfer authorization from the destination University."

In case of outgoing transfer, the amounts already paid up to the time of submission of the transfer request will not be reimbursed in any case and all credentials relating to all University services will be disabled.

5. Reconsideration, withdrawal, abandonment and loss of the student's status

Reconsideration: in the event that the Call for Applications provides for the pre-enrollment procedure with the payment of the first installment as administrative expenses for secretarial fees, the amount paid cannot be refunded under any circumstances, except in the cases outlined in the Call itself. This provision applies only to Call for admission to the first year. As for the Transfer Calls for transfer to years subsequent to the first, the provisions regarding the refund procedure during the pre-registration phase are regulated within the same announcements.

Regarding payments related solely to the enrollment procedure outlined in the admission announcement for which the student has applied, if this was completed remotely or outside the University premises, the student, within 14 (fourteen) days from the date of enrollment (the payment date will be considered), may exercise the right to reconsider by clearly communicating to UniCamillus the intention to cancel, via registered mail with proof of delivery. In the case of exercising this right of reconsideration, UniCamillus will proceed to refund the registration fees paid by the student within the following 14 days, deducting an amount equal to 5% of the paid fees for secretarial and registration services, using the same payment method used by the student for the initial payment, unless a different payment method is expressly indicated. Exercising the right to reconsideration is equivalent to submitting a withdrawal from studies request.

Withdrawal: the student may withdraw from the course of study at any time. To do so, they must submit a "Study Waiver Application" to the University, using the online procedure (unless different

procedures are communicated in advance), by accessing the student portal Gomp with their credentials, navigating to the section "Career > Applications > Study Waiver Application" for the purpose of cancelling their enrollment at UniCamillus University in the National Student Registry, and potentially allowing for enrollment at another University. The withdrawal request must be completed by paying a €16.00 revenue stamp, in accordance with the methods outlined in this Regulation. In case of study waiver, the amounts already paid up to the time of submission of the Study Waiver Application will not be reimbursed under any circumstances.

The study waiver is deemed to be completed with the issue of the relevant leaving certificate. This document will only be issued to students who, at the time the application is submitted, are up to date with the payments of all the required tuition fees.

Abandonment: The student who abandons his/her studies after the start of the lessons is still required to pay in full the contributions provided for in this Regulation for the academic year in which he/she is enrolled, also for the purpose of issuing the certificate of cancellation from the National Student Registry.

The interruption does not result in the closure of the student's academic career, nor does it lead to the cancellation of their enrollment at UniCamillus University in the National Student Registry database. In order to officially notify the end of their academic career at UniCamillus University, the student must necessarily submit a Study Waiver Application or an Outgoing Transfer Request as detailed above.

Those who have completed the entire university course without obtaining a degree or diploma, and who, for any reason, have interrupted their studies, must request, every year, from the university a verification of their student status and pay the annual enrollment fee according to the deadlines and amounts specified in this Regulation, in order to maintain their rights derived from enrollment. Failure to do so will result in the loss of student status as determined by the University.

All credentials associated with the University's services will be deactivated for students who terminate their studies at UniCamillus due to withdrawal or transfer.

6. Students enrolled beyond the standard duration of the program (*out-of-course*)

Students who have completed the entire course period outlined in the study plan and who have not obtained their degree within the last scheduled exam session must enroll as a first-year student beyond the normal duration of the course (first-year out-of-course), making the full payment of the fees outlined and defined in this Regulation for the final year of the regular duration of the degree program (see point 2 of this Regulation).

Students who enroll from the second year "out-of-course" onwards are required to pay the full fees for the last year of the standard duration of the degree program, as defined in this Regulation (see

point 2), with an additional 10% charge.

7. Graduation fee

The amount of the graduation fee is €250.00 (Two Hundred Fifty/00). The graduation fee does not include the payment of the regional fee for the professional qualification, which must be paid separately through the student portal Gomp (please note that for the 2024/2025 academic year, the amount was €113.62), applicable only to the degree program in Medicine and Surgery.

Graduating students must also pay the revenue stamp fee of €16.00. The graduation fee must be paid through the student portal using only the payment methods provided by the University via PagoPa or CBILL payment slips. The payment must be made by the deadlines outlined in the Graduation Thesis Regulation for the academic year in which the student will receive their final degree.

8. Processing of personal data

Pursuant to article 13 of Regulation EU/2016/679, UniCamillus University (located in Via di Sant'Alessandro n. 8, 00131 Rome), acting as the Data Controller in this matter, declares that the required personal data provided by the interested parties will be processed exclusively for the completion of the procedures referred to in this Notice. The complete privacy policy is published on the following link <https://www.unicamillus.org/privacy-policy/>

9. Warnings

For the legal and interpretative purposes of this Regulation, the text approved by the Board of Directors, deposited at the Competition, Decrees and Regulations Office, drafted in Italian and of which it is possible to obtain a certified copy, will be considered.

For all matters not provided for in this document, reference is made to the Statute and the Regulations that regulate the functioning of the University's activities.